

DETAILED BUDGET JUSTIFICATION

A detailed budget justification must accompany the budget summary. Use this worksheet to *itemize* your total estimated expenses for this activity. Given the limited nature of funding **it is unlikely that request exceeding \$5,000 will be funded**. Refer to Appendix II C for Guidelines for Faculty Development Competitive program.

Item	Amount	Detailed Budget Justification
Supplies and other Expenses		
Travel Expenses (Registration, Hotel, Lodgin, Meals)		
TOTAL ESTIMATED EXPENSES:		

I, _____, certify that the expenses listed above are necessary to conduct research, enhance curriculum development and student learning, and to enhance my professional development.

SIGNATURE OF APPLICANT

DATE